



THE CUSTOMS & EXCISE DEPARTMENT



The Barbados Customs and Excise Department (BCED) continues to make improvements to the ASYCUDA World system with the introduction of other functional features and customization to enhance our customs procedures as well as trade facilitation.

Effective **Monday, 24th January, 2022** the following changes would be implemented. Please be advised accordingly.

By order of the Comptroller of Customs

❖ BROKER INFORMATION

1. CHANGE GOODS OWNERSHIP

Warehouse keepers have the facility to link attached documents to the change of warehoused goods ownership in order to facilitate the upload of sales invoices and documents related to the change of ownership procedure. The procedure is as follows below:

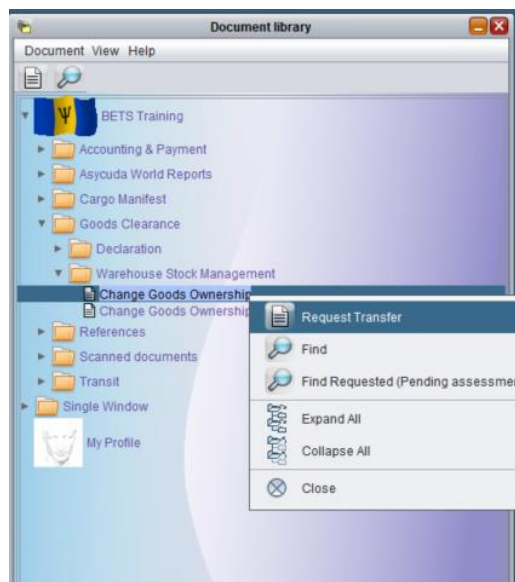


Figure: Request Change of Goods Ownership

The Broker/warehouse keeper completes the following path to request a transfer of goods:

BETS → GOODS CLEARANCE → WAREHOUSE STOCK MANAGEMENT → CHANGE GOODS MANAGEMENT → Right click then REQUEST TRANSFER

The broker/warehouse keeper completes the “Change of Ownership” tab and then proceeds to fill the “Attached Scan Doc” tab as shown in figure below.

Enter search criteria

Enter the declarant reference number

Figure: Change of ownership tab

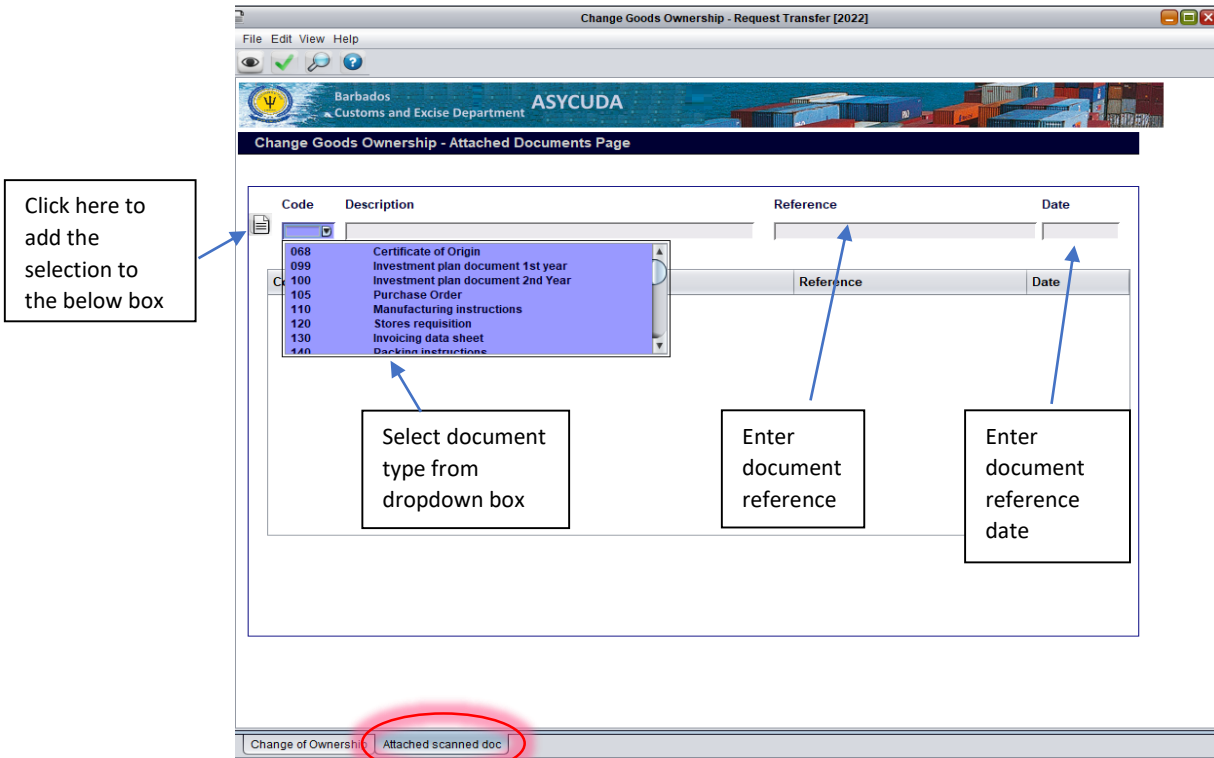


Figure: Attached document tab

The system will prompt for the scanned documents to be uploaded as seen below. Select the blue tick to add the scan.

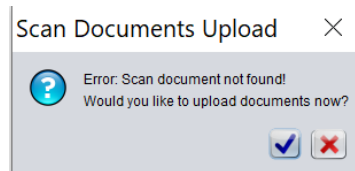


Figure: Prompt to upload document

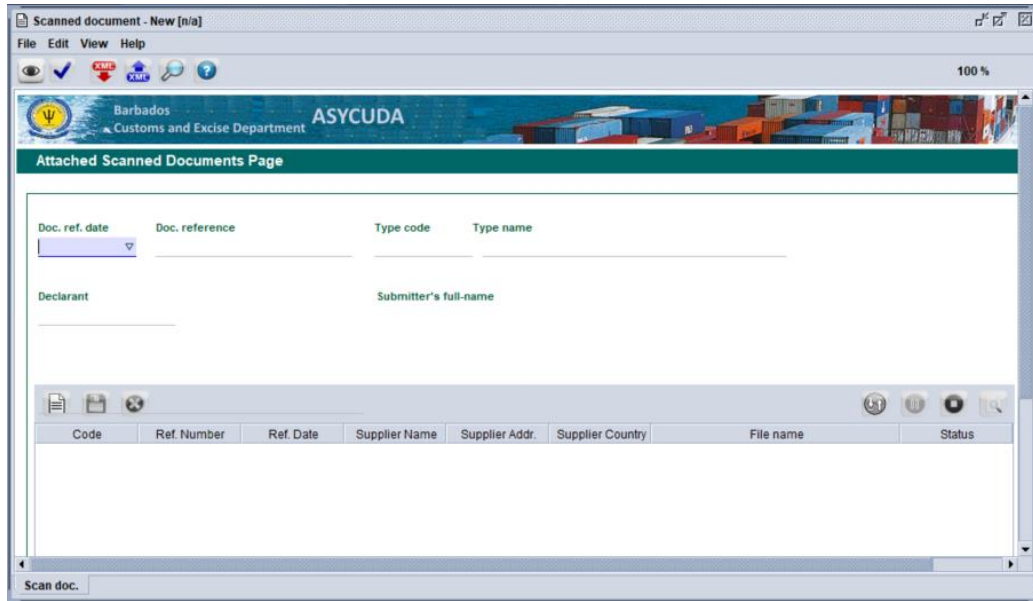


Figure: Dialogue box to add scanned document

Once all of the information is filled use the blue tick to validate and save the scan.

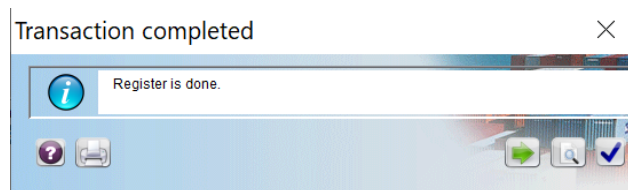


Figure: Transaction Completed

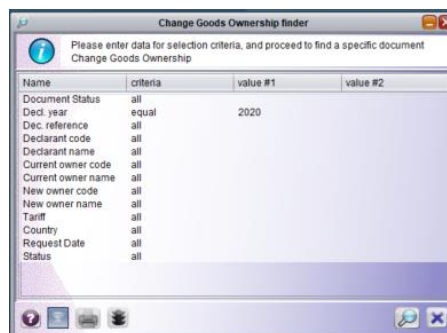


Figure: Find transfer document

After the request for change of goods ownership has been made and approved, the warehouse owner may provide the new owner of the goods with a summary report of the goods in the warehouse. The Previous owner uses the finder to locate the transferred goods.

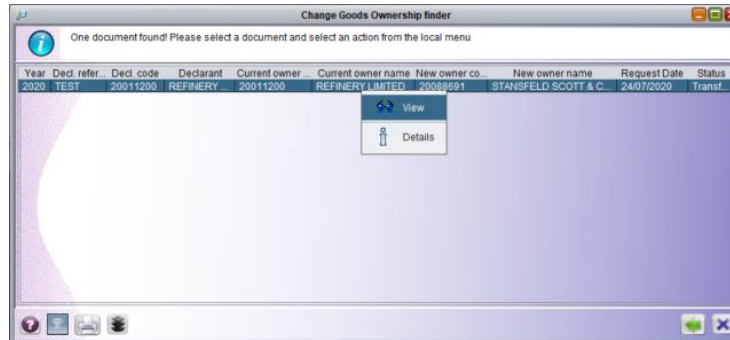


Figure: View the transfer document

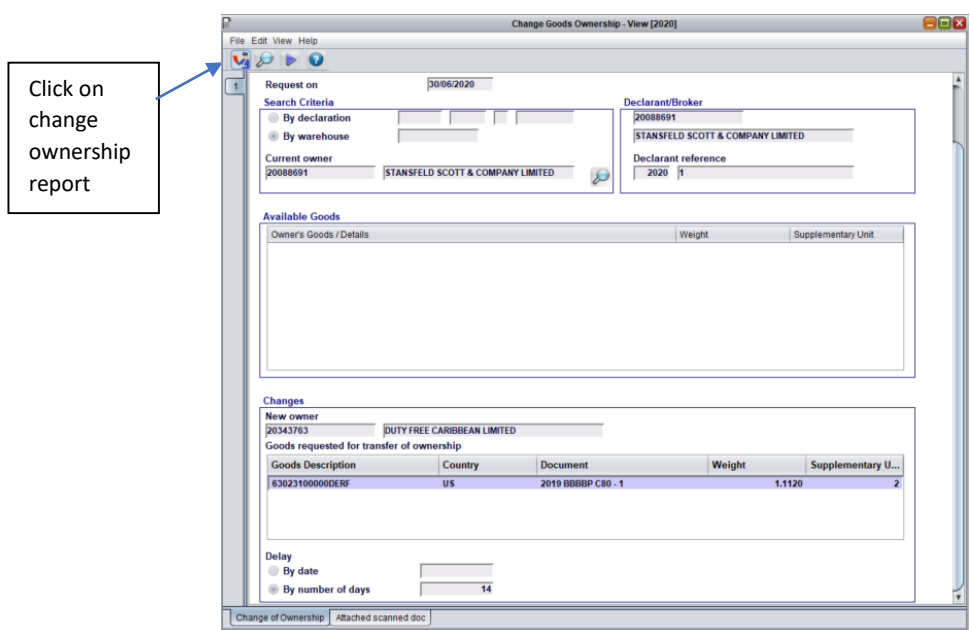


Figure: Change goods ownership report

Example of report generated as shown below.

CHANGE OF OWNERSHIP DETAILS					
Declarant:	20088691	Reference 1		Request date	30-Jun-2020
Current owner:	20088691	STANFELD SCOTT & COMPANY LIMITED			
New owner:	20343763	DUTY FREE CARIBBEAN LIMITED			
Item Nbr	Goods / Commodity	Document Reference	Country	Weight	Suppl. Unit
1	6302310000DERF	2019 BRRP CS0 - 1	US	1.112	2.00
Total :				1.112	2.00

Figure: Example of Change goods ownership report

2. PAYMENT ORDER PREPAYMENT FACILITY

Importers may use the payment order document to pay multiple declarations at the same time. Prepayment account holders also have the ability to make payments on declarations that were not originally assessed against a prepayment account. The account holder is required to create a new Payment Order and follow the process as outlined below by entering the SAD reference information. Account holders are also able to use their accounts to cover miscellaneous payments as well e.g. warehouse fees, overtime and broker's licenses.

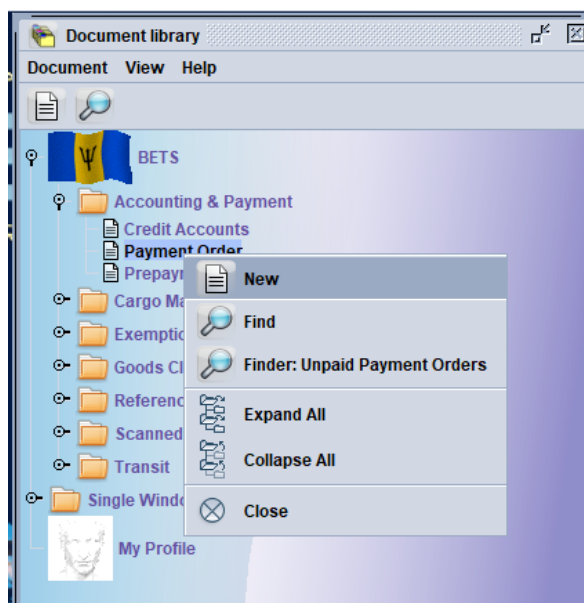


Figure: Creating a new payment order

A new payment order form will appear as shown in Figure . Enter the necessary information for each document to be paid i.e. SADs and Other Duties, Fees and Taxes.

The screenshot shows a software window titled "Payment Order - New [n/a]". The window contains several sections for data entry:

- Declarant Information:** Fields for "Declarant Code", "Company Code", "Name and Address", "Payment Order Number", "Customs Office", "Receipt Identification", and "Date". A "Total Amount Collected" field shows 0.00.
- Declarations:** A table with columns: "Declarant Reference", "Registration Reference", "Model", and "Assessed Amount". Below it is a summary table with columns: "Declarant Reference", "Office", "Registration Reference", "Model", "Status", and "Assessed Amount". A "Total Amount for Declarations" field shows 0.00.
- Other Duties, Fees and Taxes:** A table with columns: "Code", "Description", "Reference", and "Amount". A dropdown menu is open under "Code", showing options: AMD (MANIFEST AMEND), AML (AMUSEMENT), ARL (ARCADE), CAL (CLEARING AGENT), CAS (CUSTOMS AUCTION), DCT (AIRPORT SERVICES), FIC (FINES BY COC), and FTL (FTL). A "Total Amount for other Transactions" field shows 0.00.
- Means of Payment:** A table with columns: "Code", "Description", "Reference", "Bank Code", and "Amount".

Callout boxes provide instructions:

- "Enter Declarant or company code" points to the "Declarant Code" and "Company Code" fields.
- "Enter the Declaration reference" points to the "Declarant Reference" field in the "Declarations" table.
- "Chose option from the drop box" points to the dropdown menu in the "Other Duties, Fees and Taxes" section.
- "Click to add information to the box below" points to a document icon in the "Declarations" section.

Figure: New Payment order form

Tick the Reference box and enter the Prepayment Account information

Declarant Reference	Office	Registration Reference	Model	Status	Assessed Amount
18481 2020 payment13	BBBGP	2020 C 130	IM 4	Original	1,066.00

Total Amount for Declarations: 1,066.00

Code	Description	Reference	Amount
ARL	ARCADE	ARCADE FEE 2020	100.00
AMD	MANIFEST AMEND	2020 123	200.00
FIC	FINES BY COC	FINE	400.00

Total Amount for other Transactions: 700.00

Code	Description	Reference	Bank Code	Amount
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Prepayment account

Reference **1** PIN

Total for declarations	1,066.00
Total for other payments	700.00
Total amount to be charged	1,766.00

Total Amount Tended:	
Change in Cash:	
Total Amount Collected:	0.00

Figure: Completed Payment Order

Complete the payment order form with the declarations to be paid and select the blue tick to generate the payment order. Once successful the below transaction complete box will appear.

Transaction completed

Generate is done.
Payment Order Reference: 2022 - 10

Print pre-form

Figure: Transaction Complete box

Use the Document Library to find the payment order using the Reference number provided. Retrieve the payment order generated, right click and select "Proceed to pay" as shown in figure.

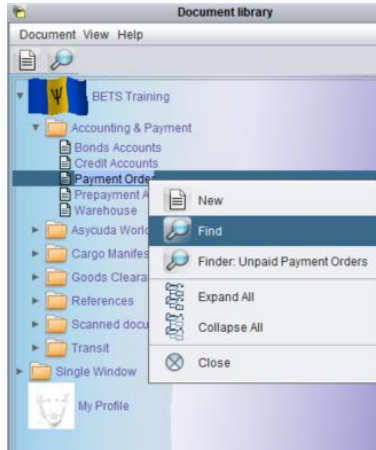


Figure: Find the payment order created

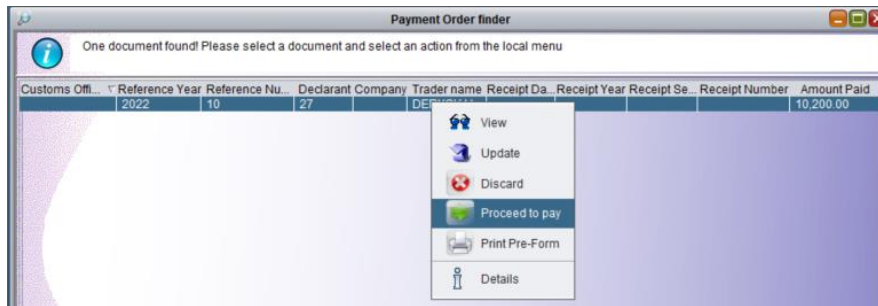


Figure: Retrieving generated payment order

Once successful the below transaction complete box will be generated.

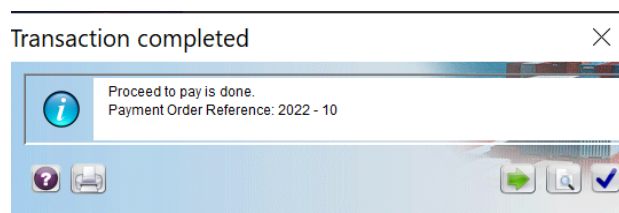


Figure: Transaction completed box.



Figure: Process prepayment

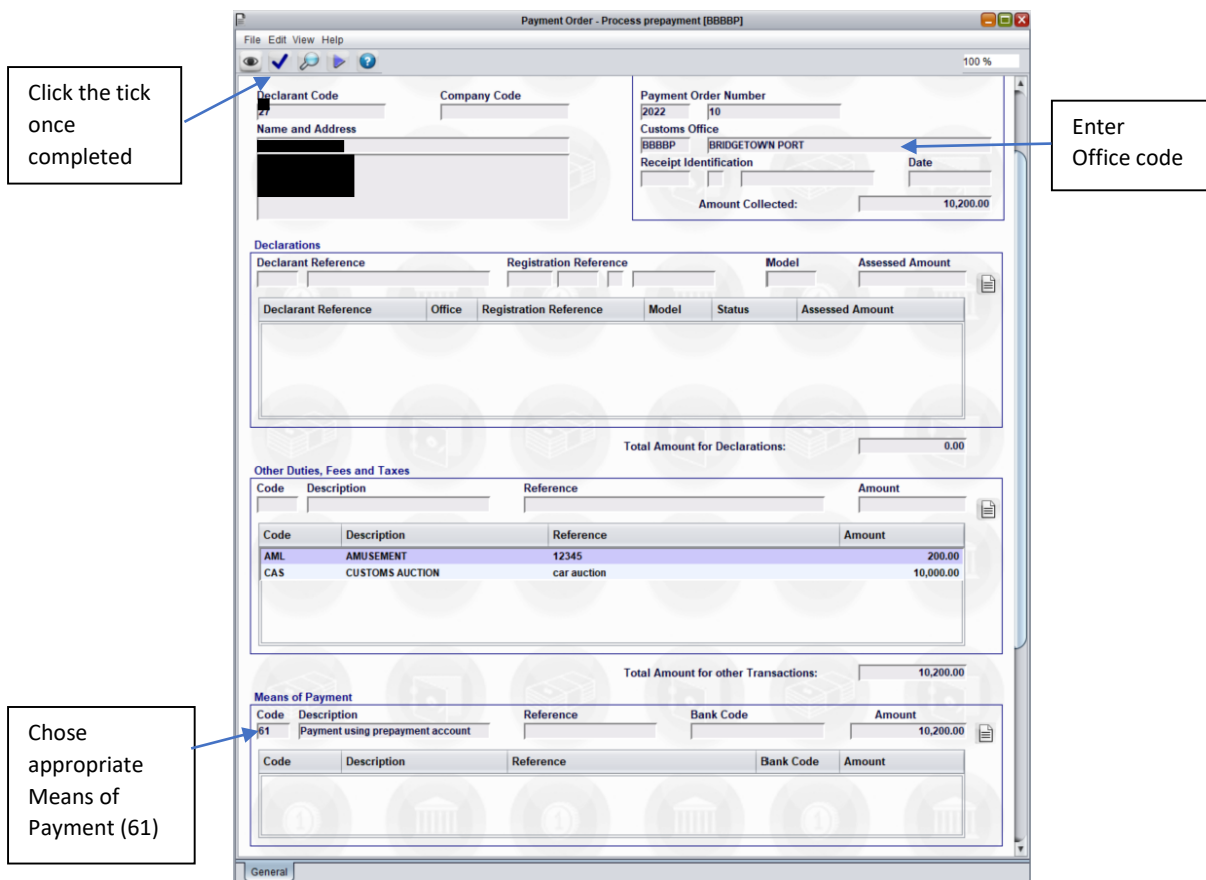


Figure: Completed Payment Order

Kindly note that the Brokers must chose Means of Payment (61) – payment using prepayment account.

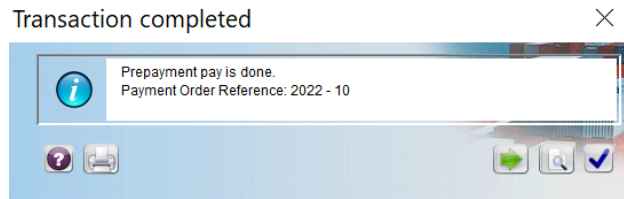


Figure: Transaction Complete

3. ORIGINAL AND CURRENT SELECTIVITY COLOR

This feature allows the user to use the finder to facilitate searches related to the original color that was assigned to a SAD and show the results with both the Original and Current selectivity color.

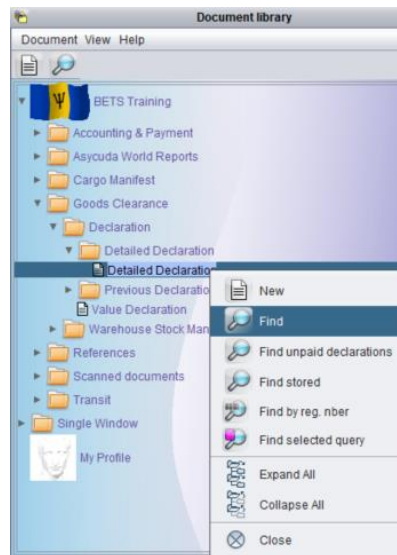


Figure: Find declaration

The ASYCUDA user utilizes the document library to locate the declaration of interest. Once the finder box opens as shown below, enter the requisite information to narrow the search criteria.



Figure: Finder box

The Detailed Declaration Finder displays the Current color and the Original color of the entry for ease of reference.

The screenshot shows a window titled "Detailed Declaration finder" displaying a list of 25 documents. The table has columns for Year, Off., Declarant, Dec. C., Ref. Nber, Re., Reg., R., Type, Gen. P., Items, Exporter, Rcp. Se., Recie., Rcp. Date, Consignee, Consig. Co., Total taxes, Warehouse, Ast. Ser., Ast. #, Ast. Date, Current Colour, and Original Colour. The "Current Colour" and "Original Colour" columns are highlighted in yellow. A red circle highlights the "Current Colour" and "Original Colour" columns for the first row.

Year	Off.	Declarant	Dec. C.	Ref. Nber	Re.	Reg.	R.	Type	Gen. P.	Items	Exporter	Rcp. Se.	Recie.	Rcp. Date	Consignee	Consig. Co.	Total taxes	Warehouse	Ast. Ser	Ast. #	Ast. Date	Current Colour	Original Colour
2021	BBB...	DERYC...	27	TIFFANY				IM	4	1					A ONE SUPERMARKET LIMIT.	20005922	72.32						
2021	BBB...	DERYC...	27	FABIAN1	C	21		IM	4	2					ELECTRIC SALES & SERVIC...	20010474	34,173.21		L	23	24/03...		
2021	BBB...	DERYC...	27	FABIAN3	C	24		IM	4	2					ELECTRIC SALES & SERVIC...	20010474	34,173.21		L	27	25/03...		
2021	BBB...	DERYC...	27	FABIAN4	C	27		IM	4	2					ELECTRIC SALES & SERVIC...	20010474	38,873.21		L	30	25/03...		
2021	BBB...	DERYC...	27	JANTEST...	C	323		IM	4	1					SIMPSON MOTORS LIMITED...	20092961	0.00		L	341	03/11...	Query	Red
2021	BBB...	DERYC...	27	CERTIFIE...	C	326		IM	4	1		R	216	08/12/...	R M JONES & CO. LTD WHIT...	20007687	90.20		L	344	08/12...	Red	Red
2021	BBB...	DERYC...	27	CERTIFIE...	C	327		IM	9	1					R M JONES & CO. LTD WHIT...	20007687	0.00		L	345	08/12...	Green	Red
2021	BBB...	DERYC...	27	FABIAN5	C	33		IM	4	2					ELECTRIC SALES & SERVIC...	20010474	13,371.96		L	36	25/03...	Red	Red
2021	BBB...	DERYC...	27	TESTEX82	T	4		EX	8	1	MARL...	R	74	03/06/...	OASIS BOUTIQUE LIMITEDQ...		10.00		L	89	03/06...	Blue	Blue
2021	BBB...	DERYC...	27	JANINE	C	65		IM	4	1		R	72	02/06/...	A ONE SUPERMARKET LIMIT.	20005922	72.32		L	67	19/05...	Green	Yellow

Figure: Current and original color indicated