



GOVERNMENT OF BARBADOS

## THE CUSTOMS & EXCISE DEPARTMENT



The Barbados Customs and Excise Department (BCED) continues to make improvements to the ASYCUDA World system with the introduction of other functional features and customization to enhance our customs procedures as well as trade facilitation.

Effective **Monday, 24<sup>th</sup> January, 2022** the following changes would be implemented. Please be advised accordingly.

**By order of the Comptroller of Customs**

## ❖ Carrier Agent

### MULTIPLE AGENT RELEASE

Agent releasing of multiple waybills can be done in a single operation. Using the following path BETS → MANIFEST DATA CAPTURE → MANUAL CAPTURE → MULTIPLE AGENT RELEASE as shown in the Figure 1 below.

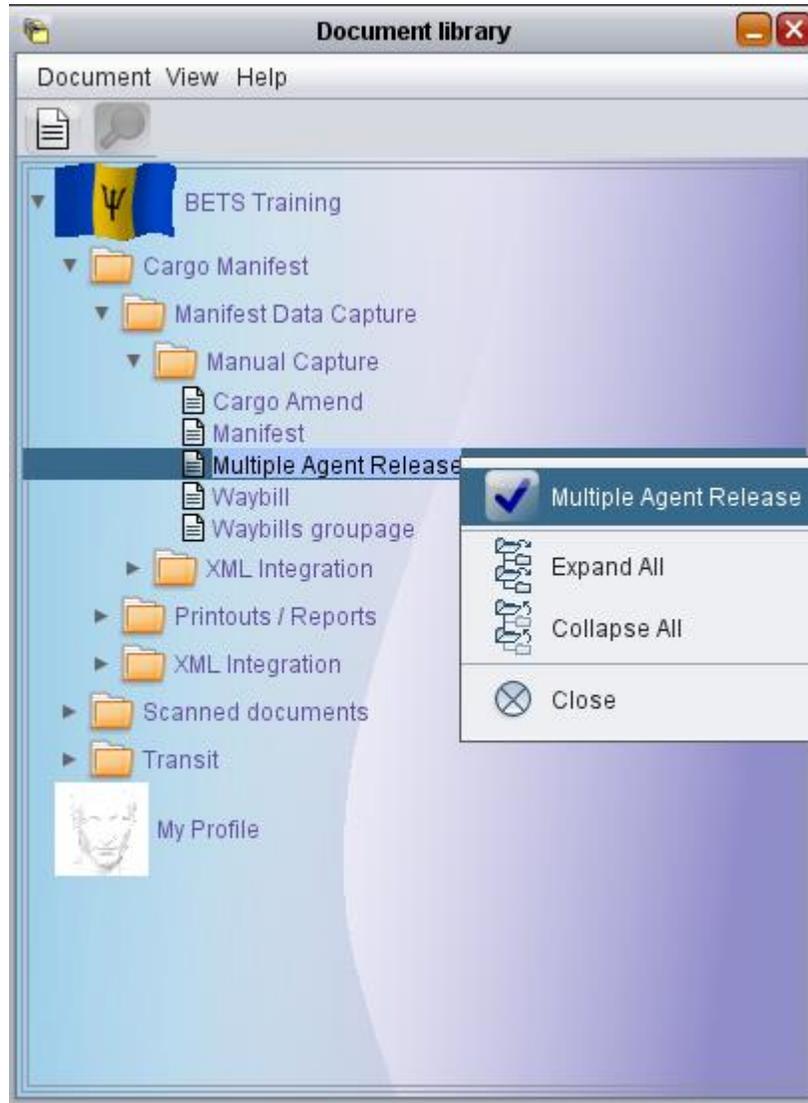


Figure 1: Document Library

The multiple agent release box will then be displayed. Figure 2

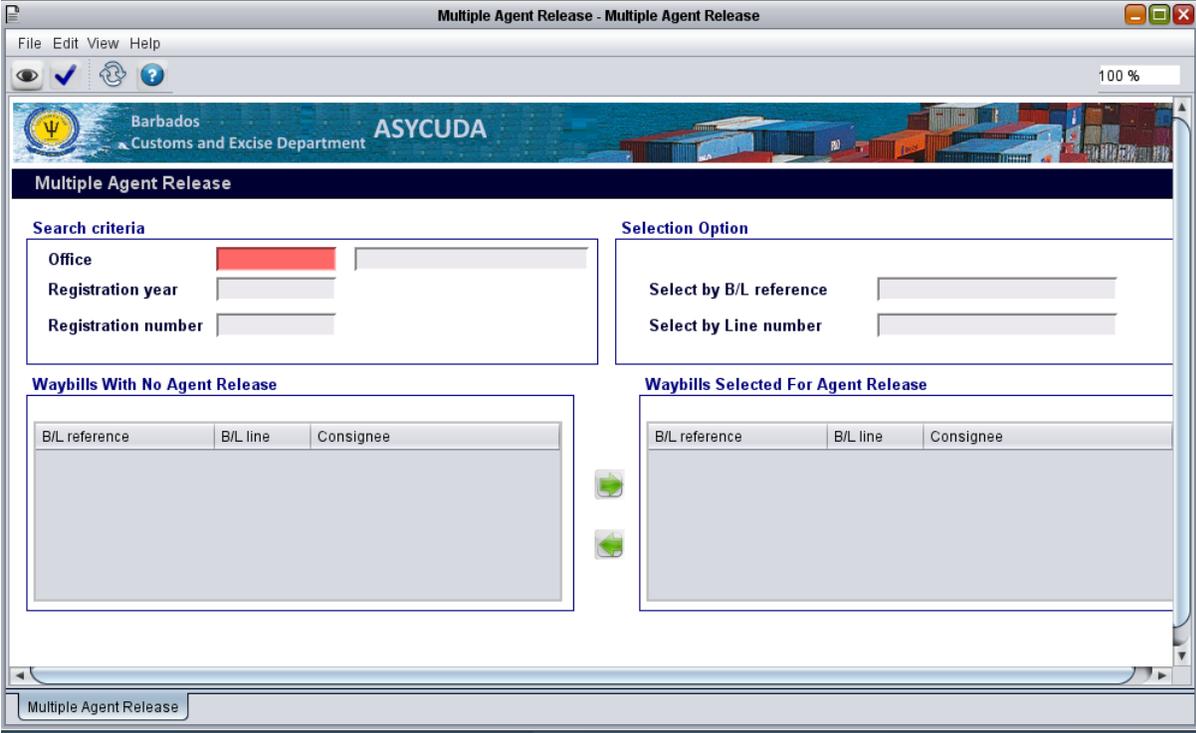


Figure 2: Multiple Agent Release

Enter the **Office Code, Registration Year and Registration Number** in the search criteria. Once the information is entered click on  icon at the top of the page to search for the waybills that are required to be released as shown in Figure 3.

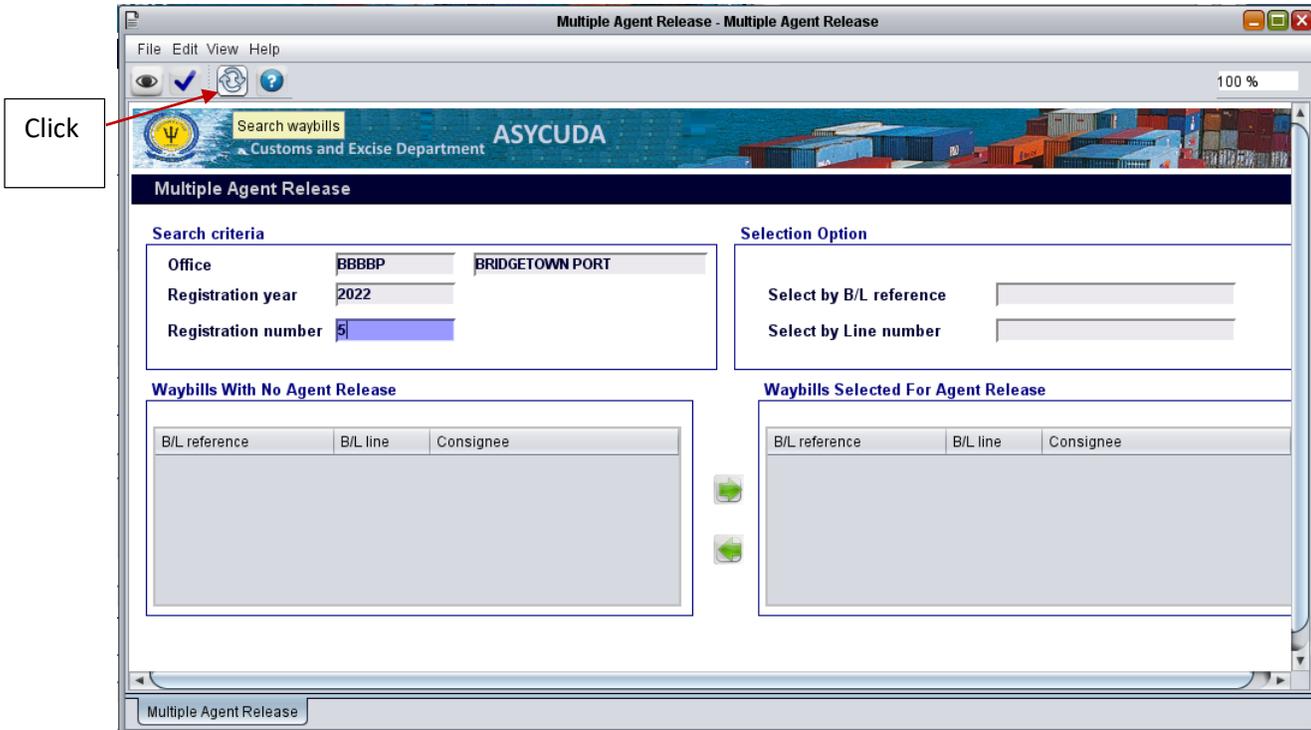


Figure 3: Search Waybills

Once you have selected the option to search waybills, the information populated in the box below, “*Waybills with No Agent Release*” as shown in Figure 4

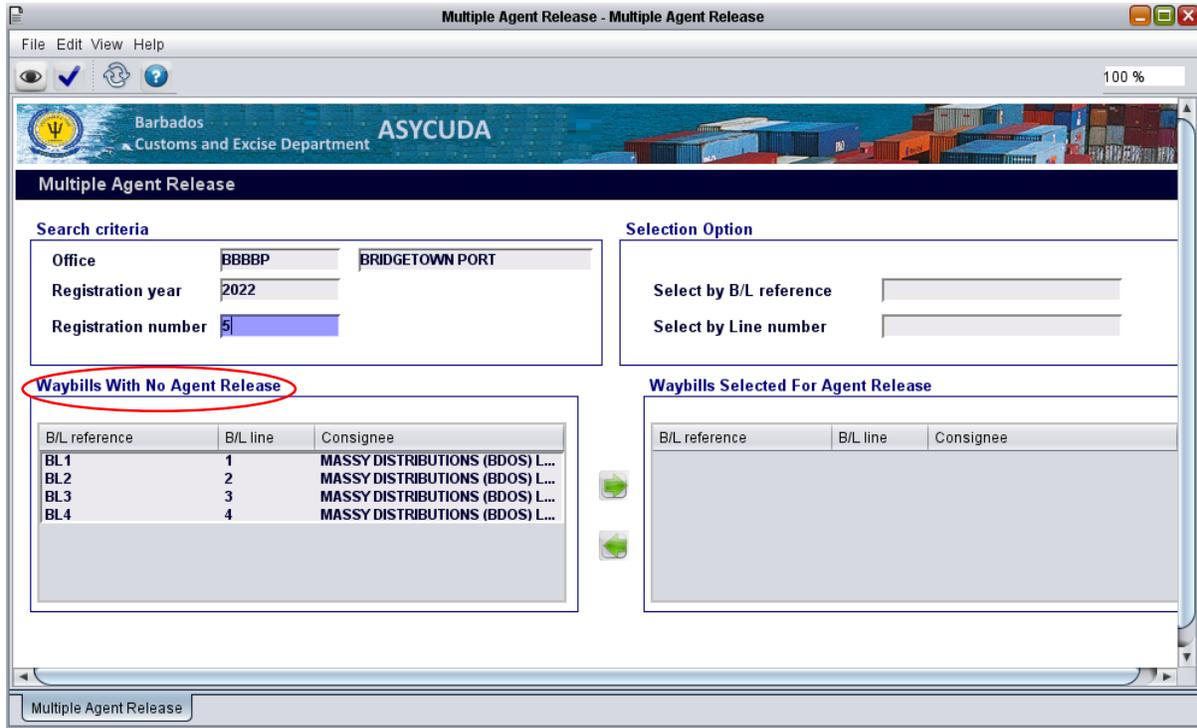


Figure 4: Waybills to be Released

Select the appropriate waybills and use green arrow to add them to the “*Waybills Selected for Agent Release*”. Once you have selected the waybills you wish to release use the blue tick to complete the action as shown in Figure 5.

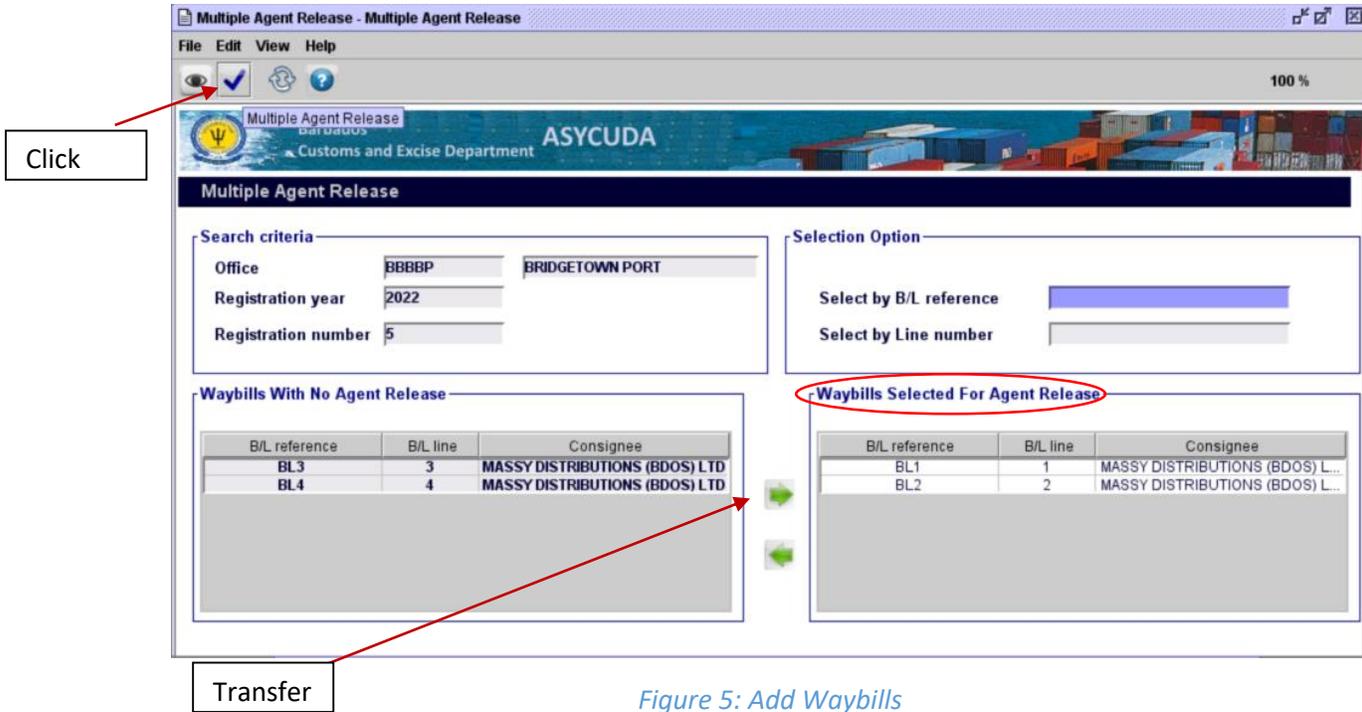
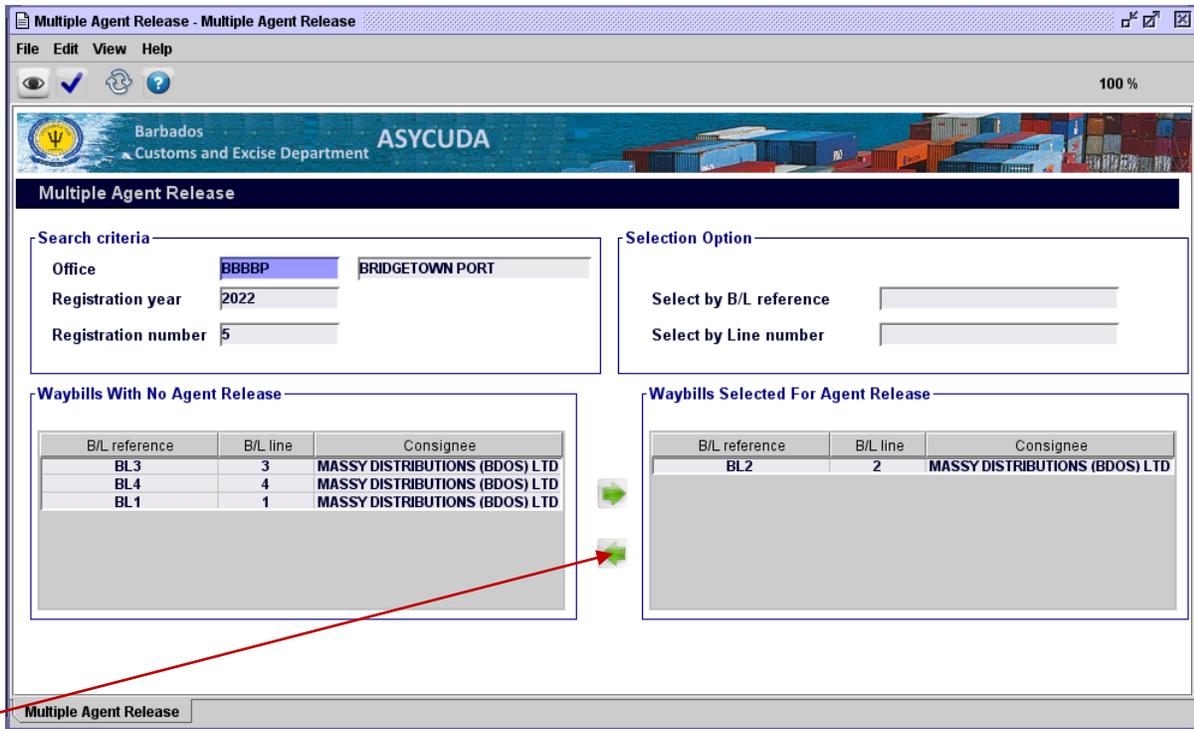


Figure 5: Add Waybills

However, if you wish to remove any of the waybills from the “Waybill Selected for Agent Release” Box you can use the second green arrow to move it back to the box “Waybill with No Agent Release as shown in Figure 6 and continue following the instruction as shown in Figure 5.



Remove

Figure 6: Remove of waybill

Once you have selected the blue tick in Figure 6 above, the confirmation box will appear. Select the tick to confirm or “X” to cancel as shown in Figure 7.

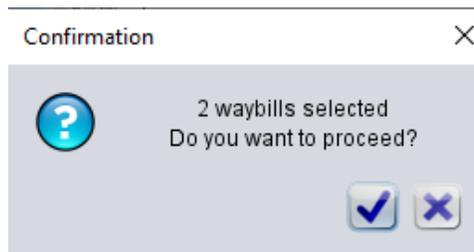


Figure 7: Confirmation box

Once you have confirmed another box will appear stating that the operation was successful (Figure 8).

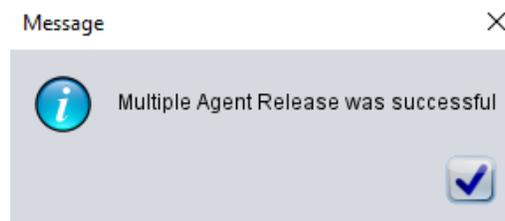


Figure 8: Operation Completed