



**VISION STATEMENT**  
Our vision is to be a world class Customs Administration recognized for our administrative and operational efficiency.

**MISSION STATEMENT**  
Our mission is to expedite and facilitate legitimate trade and travel, while collecting and protecting Government revenue, safeguarding the health, security and economic viability of our Nation and continuously providing high quality services to all persons.

**CORE VALUES**  
Integrity  
Accountability  
Transparency  
Professionalism

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# NOTICE

## Closure of Headquarters

The public is advised that the Headquarters of the Customs and Excise Department located on the 2<sup>nd</sup> Floor West Wing, Warrens Office Complex, Warrens, St. Michael will be temporarily closed from **Monday, February 27 to Friday, March 3, 2023**.

During the period of closure, correspondence can be submitted via a drop box located at the security desk on the ground floor.

All urgent matters can be directed to the **Comptroller of Customs** on telephone number **535-8703/8706** or email [owen.holder@customs.gov.bb](mailto:owen.holder@customs.gov.bb).

Any other queries may be directed to the respective Head of Departments:

- Sonea Jordan-Clarke  
Deputy Comptroller of Customs, Trade Operations  
Telephone: 535-8863  
Email: [sonea.jordan-clarke@customs.gov.bb](mailto:sonea.jordan-clarke@customs.gov.bb)
- Cheryl-Ann Cumberbatch  
Deputy Comptroller of Customs, Compliance & Enforcement  
Telephone: 535-8862  
Email: [cheryl.cumberbatch@customs.gov.bb](mailto:cheryl.cumberbatch@customs.gov.bb)

The office will reopen for business on **Monday, March 6, 2023**, unless otherwise advised.

Any inconvenience caused during this time is regretted.

**DEPUTY COMPTROLLER OF CUSTOMS  
TRADE DIRECTORATE  
for COMPTROLLER OF CUSTOMS**